

Administration Department



Interoffice Memorandum

TO: Mayor and City Council

FROM: Jim Clifford, City Administrator

DATE: October 10, 2025

SUBJECT: Study Session Date of Monday, October 13, 2025

A Study Session of the North Augusta City Council has been scheduled for **Monday, October 13, 2025 at 6:00 p.m.** in the Municipal Center, 100 Georgia Avenue, 3rd Floor - Council Chambers.

The Study Session will be streamed for public viewing online at:

- “City of North Augusta – Public Information” on www.Facebook.com
- “City of North Augusta Public Information” on www.YouTube.com

The following items are among the topics for discussion and review:

ITEM 1. CITY COUNCIL MEETING:

Council will discuss and provide guidance on the proposed items for the October 20, 2025 City Council meeting.

Please see ATTACHMENT #1 for a copy of the DRAFT items.

ITEM 2. DEPARTMENT DETAILS:

City department directors and managers will share departmental updates.

ITEM 3. MAYOR’S MATTERS:

(A) FOCUS ITEM(S):

- i. Overview on the Natural Resources Conservation Service (NRCS) Grant – Engineering & Public Works
- ii. Presentation to Change Local Election Date to Align with Federal Elections – Administration

(B) Mayor Williams will share reflections and announcements related to current City events and opportunities

ITEM 4. LEGAL: Executive Session – Request of the City Attorney

In compliance with Section 30-4-70 (a)(2) the City Attorney requests an executive session for the purpose of:

(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim

Discussion is specifically related to Riverside Village.

Upon returning to open session, Council will not take action on matters discussed in Executive Session.



PUBLIC HEARING

Proposed Consolidated Annual Budget for Fiscal Year 2026

October 20, 2025 – 5:30 p.m. - Municipal Center – 100 Georgia Avenue, 3rd Floor - Council Chambers

DRAFT AGENDA: CITY OF NORTH AUGUSTA CITY COUNCIL MEETING

October 20, 2025 – 6:00 p.m. – Municipal Center – 100 Georgia Avenue, 3rd Floor - Council Chambers

The Public Hearing and Regular City Council meeting will be streamed for public viewing online at:

- “City of North Augusta – Public Information” on www.Facebook.com
- “City of North Augusta Public Information” on www.YouTube.com

CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. The Mayor will call for comments prior to Council’s discussion. Speakers shall give their name and address in an audible tone of voice. Speaker Forms are provided on the credenza at the entrance for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.

CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES:

- Regular City Council Meeting minutes of October 6, 2025
- Study Session minutes of October 13, 2025

5. PROCLAMATION(S):

- a. Red Ribbon Week – October 23 - 31, 2025
- b. Citizen Commendation

6. PERSONNEL:

- a. Employee of the Quarter – July, August, and September 2025 – TBD

OLD BUSINESS

7. **PLANNING & DEVELOPMENT:** Ordinance No. 2025-13 Adopting Procedures for the Imposition, Calculation, Collection, Expenditure and Administration of Impact Fees to be Imposed on New Development; Providing a Purpose and Intent; Providing Definitions; Providing General Provisions and Applicability; Providing for the Establishment of Impact Fee Accounts; Providing for the Appropriation of Impact Fee Funds; Providing for Refunds; Providing for Appeals; Providing for Conflict; Providing for Severability; and Providing an Effective Date – Second Reading
8. **PLANNING & DEVELOPMENT:** Ordinance No. 2025-14 Establishment of Impact Fee Charges– Second Reading
9. **PLANNING & DEVELOPMENT:** Ordinance No. 2025-15 To Amend Section 2-16 of the North Augusta City Code Regarding Impact Fees for Properties with Utilities Provided Through Annexation Agreements – Second Reading
10. **PLANNING & DEVELOPMENT:** Ordinance No. 2025-17 Amending Article 9, Signs, and Appendix A, Definitions, Related to Halo Illumination of the North Augusta Development Code, Chapter 18 of the City of North Augusta, South Carolina Code of Ordinances – Second Reading
11. **PLANNING & DEVELOPMENT:** Ordinance No. 2025-18 Amending Table 5.1, Use Table, Related to Self-Storage/Mini Warehouses of the North Augusta Development Code, Article 5 of Chapter 18 of the City of North Augusta, South Carolina Code of Ordinances – Second Reading
12. **FINANCE:** Ordinance No. 2025-19 Amending the Business License Ordinance of the City of North Augusta to Update the Class Schedule as Required by Act 176 of 2020 – Second Reading
13. **ENGINEERING & PUBLIC WORKS:** Ordinance No. 2025-20 Granting an Easement to Dominion Energy South Carolina, Inc. for Placement of Facilities – Second Reading

NEW BUSINESS

14. **FINANCE:** Ordinance No. 2025-21 Adopting a Budget for Fiscal Year 2025 Containing Estimates of Proposed Revenues and Expenditures by the City of North Augusta, South Carolina, for the Budget Year Beginning January 1, 2025, and Declaring that Same Shall Constitute the Budget of the City of North Augusta for Such Budget Year – First Reading
15. **FINANCE:** Ordinance No. 2025-22 Levying the Annual Tax on Property in the City of North Augusta, South Carolina, for the Fiscal Year Beginning January 1, 2025, and Ending December 31, 2025 – First Reading
16. **FINANCE:** Ordinance No. 2025-23 Establishing Water Service Charges by Revising Section 14-25, Titled "Water Rate Schedule–Generally," of the City Code of the City of North Augusta, South Carolina – First Reading
17. **FINANCE:** Ordinance No. 2025-24 Establishing Wastewater Service Charges by Revising Section 14-68, Titled "Schedule of Monthly Wastewater Service Charge," of the City Code of the City of North Augusta, South Carolina – First Reading
18. **FINANCE:** Ordinance No. 2025-25 Amending Article IV, Section 14-123 Titled "Sanitation Services Fees" of the City Code of the City of North Augusta, South Carolina; Ordinance – First Reading

19. **ADMINISTRATION:** Ordinance No. 2025-26 Designating a High Enforcement Tow-Away Zone in Riverside Village – First Reading
20. **PARKS & RECREATION:** Resolution No. 2025-27 Living History Park Restoration Project
21. **ADMINISTRATIVE REPORT(S):**
22. **PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:**
 - A. **Citizen Comments:** *At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda. Speakers shall give their name and address for the records. Speaker Forms are provided on the credenza for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.*
 - B. **Council Comments**
23. **ADJOURNMENT**