

North Augusta



South Carolina's Riverfront

MUNICIPAL ELECTION COMMISSION

MINUTES OF NOVEMBER 29, 2022

Carleton Vaughn, Commissioner
Ben Watson, Commissioner

ORDER OF BUSINESS

The Municipal Election Commission meeting of November 29, 2022, having been duly publicized, was called to order by Chairperson Ben Watson at 2:00 p.m. in the Conference Room on the third floor of the Municipal Center and adjourned at 2:26 p.m.

Per Section 30-4-80(e) notice of the meeting was posted on the outside doors of the Municipal Center, the main bulletin board of the Municipal Center located on the first floor, and the City of North Augusta website.

Present were Carleton Vaughn and Ben Watson. Also in attendance was Jamie Paul, City Clerk.

ITEM 3: Introduction of Commissioners

Each commissioner introduced themselves highlighting on their employment background, community involvement, and history of residence in the City.

ITEM 4: Discussion of Training Requirements and Opportunities

City Clerk Jamie Paul verified with the Commissioners that they still have their logins and advised them to refresh themselves on the training courses provided by the State Election Commission (SEC) prior to the election.

ITEM 5: Review Election Ordinance – Ordinance No. 2022-16

Commissioners reviewed the adopted election ordinance, Ordinance No. 2022-16. (See Attachment #5)

ITEM 6: Review General Election Timeline

Commissioners and City Clerk discussed the General Election timeline in detail. (See Attachment #6)

ITEM 7: Commission Assignments and Next Steps

Commissioners were of the general consensus to seek the assistance and support of the Aiken County Board of Registration and Elections for the 2023 General Election. Commissioners asked the City Clerk to contact Cynthia Holland, Registrations and Elections Director, to request the same services be provided as were in the 2021 general election. Commissioners were also in agreement to count the election results after poll closings on Tuesday, April 25, 2023 at the North Augusta Community Center. The candidates, public, and media will be encouraged to attend. Carleton Vaughn will contact Facilities and Events Supervisors, to reserve the building. Ben Watson will contact Kevin Whaley, GIS Analyst, to assist with technology and the display/projection of real-time election results.


Commissioners agreed to meet next on Wednesday, January 18, 2023 at 2:00 pm in the conference room on the third floor of the Municipal Center.

ITEM 8: Adjournment

There being no further business, the commission adjourned the meeting at 2:26 p.m.

Approved this 18th day of
January, 2023.

Respectfully submitted,


Jamie Paul, City Clerk

ORDINANCE NO. 2022-16
COMPLYING WITH SECTIONS 10-1 AND 10-2 OF THE
CODE OF LAWS OF NORTH AUGUSTA, SOUTH CAROLINA,
BY SETTING THE DATES FOR MUNICIPAL PARTY PRIMARIES, CONVENTIONS,
AND PARTISAN GENERAL ELECTION, TIMES FOR FILING OF NOMINATING
PETITIONS, CERTIFICATION OF CANDIDATES BY PARTIES, AND
CERTIFICATION OF CANDIDATES BY MUNICIPAL ELECTION COMMISSION

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- I. The 2023 Municipal General Election for Purposes of electing the three members of City Council for the City of North Augusta, South Carolina, on Tuesday, April 25, 2023, with a run-off, if necessary, on May 9, 2023.

- II. The filing and certification dates are hereby set for the 2023 Municipal Party Primaries and General Election as follows:
 - A. The time for entry of candidates into party primaries or conventions shall commence at 9:00 a.m., December 12, 2022, and shall end at 12:00 Noon, December 19, 2022. Entries shall be made to the chairperson of the respective parties.
 - B. Primary elections, if selected by a party, shall be held on February 7, 2023, with a run-off, if necessary, on February 21, 2023.
 - C. Conventions, if selected by a party, shall be held not later than February 7, 2023.
 - D. The deadline for filing nominating petitions to the Municipal Clerk shall be 12:00 Noon, February 8, 2023 and the Clerk shall deliver the petition to the Municipal Election Commission. Candidates may file by petition with no less than 5% of qualified electors.
 - E. The deadline for parties to certify candidates selected by primary or convention to the Municipal Election Commission shall be 12:00 Noon, February 24, 2023.
 - F. In the event of receipt of a petition by a candidate, the Municipal Election Commission shall examine such petition and determine its validity not later than February 24, 2023.

- III. All ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.
- IV. This Ordinance shall become effective immediately upon its adoption on second reading.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS 17th DAY OF October, 2022.

First Reading 10/3/2022

Second Reading 10/17/2022



Brion S. Williams, Mayor

ATTEST:



Jamie Paul, City Clerk

TIMELINE - GENERAL ELECTION - APRIL 25, 2023
(Last Tuesday in April)

90 Days January 25, 2023, Wednesday
75 Days February 9, 2023, Thursday
60 Days February 24, 2023, Friday

| DATE | ACTION |
|------------------------------|---|
| Mon., Oct. 3, 2022 | Ordinance establishing Election dates, 1st reading |
| Mon., Oct. 17, 2022 | Ordinance establishing Election dates, 2nd reading |
| Tues., Oct. 24, 2022 | Mail copy of Ordinance to Republican Party, Democratic Party, & Constitution Party - the next day after meeting |
| Tues., Nov. 29, 2022 | MEC Meeting - Oath of Office for new Commissioners; Partner w/ Aiken Co. for a portion of Election |
| Wed., Nov. 30, 2022 | Send Notice of Election Dates to NA STAR to publish the next WED |
| Wed., Dec., 11, 2022 | Publish the Notice of Election Dates the following week after Council Meeting (NA STAR); put on website |
| Mon., Dec. 12, 2022 | Entry into Party Primaries/Conventions |
| Mon., Dec. 19, 2022 | Close of entry into Party Primaries/Conventions (1 week for filing) (at least 45 days prior to Primary to allow for overseas military absentee ballots) |
| Wed., Jan. 18, 2023 | MEC Meeting-Election Timeline; Finalize Election Public Notice |
| Tues., Feb. 7, 2023 | Primary Election Date |
| Tues., Feb. 7, 2023 | Party Convention deadline |
| Wed., Feb. 1, 2023 | Send Notice to NA STAR to publish the next WED |
| Wed., Feb. 8, 2023 | Publish 1st Election Notice - (NA STAR); Post on website |
| Wed., Feb. 8, 2023 | Deadline for Nominating Petition to MEC - Noon (75 days or more before Election) |
| Tues., Feb. 21, 2023 | Primary Election Run-Off ; if needed (2 weeks after Primary/ 3 days before MEC Certification) |
| Wed., Feb. 15, 2023 | Send Notice to NA STAR to publish the next WED |
| Wed., Feb. 22, 2023 | Publish 2nd Election Notice - 2 weeks after 1st (NA STAR); Post on website |
| Wed., Feb. 22, 2023 | MEC Meeting - Review Candidates/Sign Letter to Council |
| Fri., Feb. 24, 2023 | Deadline for Party Certification to MEC - Noon (no later than 60 days prior to Election) |
| Mon., Feb. 27, 2023 | Deadline for MEC Certification to Council (Letter signed by MEC) - will deliver to City Clerk prior to Friday, 2/24 |
| Wed., Apr. 5, 2023 | Absolute date for candidates to file Campaign Disclosure form pre-election (20 days prior to Election) or State will disqualify candidates. (This is the candidates' responsibility.) |
| Wed., Apr. 5, 2023 | Send Notice to NA STAR to publish the next WED |
| Wed., Apr. 12, 2023 | MEC Meeting-Review Election App with K. Whaley; Distribute Precinct Signs |
| Wed., Apr. 12, 2023 | Publish 3rd Election Notice - week prior to Election (NA Star); Post on website. ALSO - Contact Judge Murphy about swearing in candidates on May 1, 2023 |
| Mon., Apr. 17-20, 2023 | In-Person Absentee Voting; 9:00 am-4:00 pm; NA Community Center (Aiken Co Board of Reg. & Elections) |
| Mon., Apr. 24, 2023 | Post Precinct Signs; Post Election App on Social Media; "Deliver "Public Safety Pick-up Cards" to PS |
| Tues., Apr. 25, 2023 | General Election (with a run-off, if necessary, on May 9, 2023) |
| Thurs., Apr. 27, 2023 | MEC Hearing on contested ballots (11:00 am) |
| Fri., Apr. 28, 2023 | Official Results delivered to City Clerk (Letter signed by MEC) |
| Mon., May 1, 2023 | Certification of Official Results at City Council Meeting; Council Acceptance by Motion; Swearing in of Candidates; Elect Mayor Pro Tempore (when applicable) |
| Mon., May 1, 2023 | Email "Successful Candidates" form to State Ethics Commission (no later than 5 days after election) |