

**Sign and Master Signage Plan  
Zoning Review Application  
North Augusta Development Code Article 9**



Type of Review Requested:

- Freestanding    Wall    Master Signage Plan    Sign Re-facing    Other

**Please complete both pages of this application.**

- All fees must be paid prior to issuance of any approval.
- Approval of this application does not include permission to install the sign if any Building or Electrical permits are required. Building Standards may be contacted at (803) 441-4223 or (803) 441-4227.

**Applications may be submitted in person or by mail, fax, or email:**

100 Georgia Avenue  
PO Box 6400  
North Augusta, SC 29861  
Email: [planning@northaugustasc.gov](mailto:planning@northaugustasc.gov)  
Phone: 803-441-4221 Fax: 803-441-4232

**Submittal Requirements**

- |                       |  |
|-----------------------|--|
| Master Signage Plan : | <ul style="list-style-type: none"><li>• A Master Signage Plan is required for Shopping Centers permitted after January 1, 2020, or for additional Construction Signage as allowed in NADC Article 9</li><li>• A Master Signage Plan may be submitted and approved with any site plan or plat, or individually, and must be approved prior to the issuance of any sign permit when required</li><li>• A Master Signage Plan may be revised at any time, however, any revised plan must meet the requirements of the code in force at the time of the revision</li><li>• Show or outline each suite, building, and its associated façade square footages and allowed square footages</li><li>• The total square footage and placement allowed for each suite and/or individual building within the development for freestanding signage</li><li>• The total square footages and placement allowed for each suite and/or individual building within the development for wall signage</li><li>• Materials</li><li>• Illumination</li></ul> |
| Wall Signs:           | <ul style="list-style-type: none"><li>• Elevations of building wall where sign will be placed showing square footage</li><li>• Location of proposed signs, drawn to scale, on the wall (include appropriate dimensions)</li><li>• Sign dimensions, including dimensions of individual letters and graphics</li></ul>   |
| Freestanding Signs:   | <ul style="list-style-type: none"><li>• Sign dimensions, including dimensions of individual letters and graphics</li><li>• A site plan showing the location and dimensions of boundary lines, easements, required yards and setbacks, and the location of existing buildings and structures (including any existing sign structures)</li><li>• Clearly marked distances between monument sign and property lines and structures</li></ul>  |

**Owner Information**

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email : \_\_\_\_\_

**Applicant Information**

Applicant Name: \_\_\_\_\_ Date : \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The applicant hereby certifies that he/she is authorized to make this application and that all the information contained on this application is true and correct to the best of his/her knowledge. Any sign installed in violation of this application will be subject to code enforcement as specified in the North Augusta Municipal Code.

Signature/Title: \_\_\_\_\_

**Property and Project Information**

Project Location:

Parcel(s): \_\_\_\_\_

Zoning: \_\_\_\_\_

Illumination:  Internal  External  No Illumination

Does this project require a separate Building,  
Electrical or other Permit  Yes  No

Is this project subject to a Master Signage Plan?  Yes  No

**Staff Use Only**

Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_ Project # \_\_\_\_\_

Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Sign Cost \$ \_\_\_\_\_ Permit # \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_