

## **Board of Zoning Appeals**



The Board of Zoning Appeals (BZA) meets as needed on the first Tuesday of the month at 6:00 PM in the City Council Chambers, 3<sup>rd</sup> Floor, North Augusta Municipal Center, 100 Georgia Avenue.

### **2025 BZA Meeting Schedule and Deadlines**

<b>Application Due Date</b>	<b>Agenda Issued</b>	<b>Meeting Date</b>
December 2	January 2	January 7
January 6	January 30	February 4
February 3	February 27	March 4
March 3	March 27	April 1
April 7	May 1	May 6
May 5	May 29	June 3
June 2	June 26	July 1
July 7	July 31	August 5
August 4	August 28	September 2
September 1	October 2	October 7
October 6	October 30	November 4 (Business Mtg)
November 3	November 26	December 2

### **Submitting an Appeal to the BZA**

The appeals process begins with an initial application submittal followed by a completeness review. The initial application and supporting documents are submitted to the Department of Planning and Development on the 2<sup>nd</sup> floor of the Municipal Center. Information required at initial submittal is listed by appeal type on the application checklist which is available in the Document Library on the City website <http://www.northaugustasc.gov>

**Completeness** – An application is determined to be complete if the application form, required fee(s) and all applicable supporting documents have been submitted to and received by the City. An applicant will be notified when an application is determined complete or if additional information is required. After an application is determined complete, it will be scheduled for consideration at the next Board of Zoning Appeals meeting.

**Public Hearing** – Every BZA appeal requires a public hearing that is advertised in the newspaper and on the City website two weeks prior to the meeting. Additionally, a notice is posted on the subject property and a public hearing notice is mailed to the owners of record of all property within two hundred (200) feet of the subject property at least fifteen days prior to a Board of Zoning Appeals hearing.

**Please contact the Department of Planning and Development at 803-441-4221 for additional information on the appeals process.**